**Central Office of Salt Lake City, Inc.**

**Central Office Representative Meeting Agenda**

**Tuesday 9/12/23 @ 6:30 pm**

**Serving our community for 75 years**

**Board of Trustees**

6:30 Chairperson: **Wade J.** Welcome, Moment of Silence, and Introductions

6:35 Co-Chairperson: **Shannon M.** Reads the CO Preamble

6:36 Secretary: **Jake S.** AA Service Manual pg. 161 (Appendix S: General Service and Intergroup/Central Offices): In 1986, the first A.A.W.S./Intergroup/Central Office Seminar was held to discuss questions on literature distribution, pricing, and discounts, and to share ways to work together. Seminars are now held each year. Seminar history and information can be found at: [www.icoaa.org](http://www.icoaa.org). This year’s ICOAA Seminar is being held Thursday-Sunday October 12-15 in Kentucky. Unanimous vote at last week’s Board meeting to send and defray Wade. Will need to be decided at this meeting due to there being no time to take back to groups. Reps have Right of Decision per Concept 3.

Cost would be about $1150.

Vote unanimous approving Wade to go.

6:41 Treasurer: **Mark C.** Monthly Profit and Loss Statement, Group Contribution Sheet. Product sells were solid, all expenses were in budget. All money paid back from the fraud situation. Solid month with group donations. If your group isn’t listed, please let him know and he will research it.

6:43 Trustee at Large (District 2 liaison): **John S.** District 2 needs donations, not in trouble doing well with service, Corrections is doing great with the prison, but District 2 does need contributions. Question regarding whether this should be conveyed to non-District 2 meetings. Answer is that donations should go to your individual districts, just messaging that District 2 needs donations again and to reconsider group splits.

6:44 Trustee at Large (District 10 liaison): **Sonya M.** Bridging the Gap and Treatment are both open positions needing to be filled. Finally got Corrections filled, which takes care of the jail. Going strong, lots of enthusiasm and finding ways for people to serve in different capacities.

6:45 Trustee at Large (District 11 liaison): **Phillip W.** Nothing much to report, August meeting was lightly attended.

6:47 Trustee at Large (District 13 liaison): **Alan B.**

* District 13 is active and doing well. Meeting attendance is strong with the GSR’s reporting.
* Mark your calendars! The Fall Assembly hosted by District 13 is coming together and the time is getting close. Flyers are on the table with the agenda and all the details. Saturday there will be a combined speaker meeting with Alanon. There will also be an ice cream social on Saturday Night that will be lots of fun for drunks like us. Date / Location: September 22-24th just 5 short miles east of Central Office at the Sons of Utah Pioneers building in Millcreek.
* There are several open chairs and positions in District 13. Come join us at the next District 13 GSR meeting on September 28th at Jim’s Restaurant in Sandy.
* Contact me any time at [trustee13@saltlakeaa.org](mailto:trustee13@saltlakeaa.org)   Thank you all for your service.

6:49 Alternate Trustee At Large: OPEN

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6:51 Immediate Past Chairperson: **Brad M.** Not present, excused.

**Standing Committee Chairs**

6:52 Hotline Telephone: **Max D.** We are covering 95% of the phone 24/7. This is better than March when it was only 36%. People are requesting one or two hour shifts. This is feasible, but not ideal (four hour shifts), just talk to him and he will work with you. Six month sobriety requirement. Blocked five phones as of three days ago due to Safety Concerns. Please let him know if they are calling from other numbers so we can alert proper law enforcement. Times available for service change all the time, but currently it is Monday 6am-10pm, Saturdays 12am-4am, first Friday and second Friday 5pm-12.

6:55 Twelfth Step: **Charlie C.** 12 step list will be updated soon to take out to the groups. If someone calls CO, the office calls someone on the list to connect them with AA member to help them out. Sobriety Requirement question, there is none that are set.

6:57 Activities: **Kim B.** Report on the central office picnic held in august.

Pass out flyer for our next event - Chili Cookoff - October 7th

6:59 Newsletter: **Danny B.** Things are going smoothly, putting a checklist together on how to build the Lifeline, won’t be here forever so it will be available for whomever takes over for him someday.

7:01 Outreach: **Jack H.** Starting out still figuring things out, has started visiting groups. Please let him know if you’d like to help.

7:02 Website: **Jeff P.** Traffic down, but still 5100 visitors. On Friday some Malware was discovered, looked like it was coming from saltlakeaa.org, was able to address quickly, had to purchase some software for $120 a year to increase protection of the website. Unaware of the extent of the impact, or how many people are experiencing issues. A brief message will be at top of site on how to mitigate this if running into issue.

7:03 By-Laws: **Brad C.** Gathering a committee to start in February.

7:04 Volunteer: **Bob C.** Anyone is welcome to come check out a volunteer shift, standing invitation, and then make decision if they want to still move forward. Square went down for about 24 hours (our point of sell software), so we were only able to do cash for 24 hours.

7:05 Literature: **Jim S.** We have placed an order for books and pamphlets. We should receive it next week. Additional orders needed contact me.

7:08 Archives: **Ben H.** Need to place Archives event flyer at clubhouses. Please handout /pass around flyer at meetings. Working on Archive Game and prizes. If you want to help on Archive event, I will be at Central Office the 1st and 2nd Tuesday of each month at 4pm.

7:11 Public Information: **Allison S.** We did a couple of tables this last month, including Car Show at Wheeler Farm and the Suicide Prevention at AFSP walk. Ended up running out of three of the pamphlets. Three people asked for help and gave us contact information. There were corporations interested in them coming to talk about AA. Steps Treatment Center was also interested, as well as a radio station. Anyone interested in getting involved, please get with her.

7:14 Treatment Facilities and Accessibilities: **Charlie T.** New deaf lady coming to her first meeting on Thursday, couldn’t come to the scheduled meetings, but able to find a group that would help that night.

7:15 Corrections: **Serena C.** The new district 10 corrections chairperson is off to a great start! Betsy and I will be meeting later this week to go over some of the things she's working on. We've recently been discussing ideas for streamlining the application/volunteer processes at Metro Jail. Betsy has also joined a Bridging the Gap committee and seems to be making wonderful progress. More details on that next month.

7:18 Cooperation with Professionals: **Karmina B.** Was able to speak with surgeon about postponed surgeries due to alcoholism and drug use, gave pamphlets and meeting schedules to give out, which they don’t know how to handle besides to google it.

7:19 Technology: **Elan B.** Excitement in world of tech, a lot broken but now fixed. Things just need to be transferred from old computer to new computer.

7:22 Coins: **Kathy M.** Reorder went in today, going well having debit card on file. Is available by phone for any questions.

7:23 **New Business** Sue explains QR code flyer is to be sent to your groups, where people can pass out to help people connect to Central Office services.

Wade encourages everyone to express their enthusiasm for service to get others interested.

**Adjourn and Close with Responsibility Statement**

**Next Central Office Representative meeting will be held on 10/10/23 @ 6:30pm**