

**Central Office of Salt Lake City, Inc.**  
Central Office Rep Meeting Minutes | Tuesday 10/8/2024 @6:30pm  
“Serving our community for over 75 years”

→ **Board of Trustees** ←

**Chairperson: Wade J.**

Opened with introductions

**Co-Chairperson: OPEN**

**Secretary: Jennie S.**

Advised new Reps to send email/phone number to [secretary@saltlakeaa.org](mailto:secretary@saltlakeaa.org) or come see her after the meeting.

⇒ Motion to approve the September minutes made by Declan, Elan seconded

**Treasurer: Chris G.**

Takeaways: September was slow from an income standpoint. We lost about \$300 on lower contributions and slightly higher expenses. Group contributions were down 25% year-over-year, leaving us at year-to-date growth of 6% in contributions (still outpacing inflation).

In the Profit-Loss statement, we should have \$67 in purple can contributions - I'm guessing the donation from the Acceptance group was classified as an "Other Contribution."

⇒ Motion to accept financial report as written made by Elan, Bob seconded

**Trustee at Large (District 2 liaison): John S.**

District meeting is on the second Monday of the month so no report.

**Trustee at Large (District 10 liaison): Declan Ó F.**

Some years back, as our printed meeting schedule grew, we turned it over to a software engineer to build, as the process had become too burdensome for volunteers to do by hand. So he or she would build a snapshot that would be distributed to volunteers for printing. This snapshot would become outdated over time, while Central Office would continue to print meeting schedules dated by two or three months.

But with time, we've created a program that makes it as simple to print an up-to-date schedule as loading a web page and pressing the print button. That allows a volunteer to print a meeting schedule that is always up to date, with no need for a software engineer. And if that tool were put in the hands of volunteers, the schedules printed today would have had the meeting changes that our webservant approved within the last twenty-four hours.

Instead, it could instead take about a month, possibly two or three months, for those changes to show as we continue to rely on an outdated intermediate build process. The new program is free, open source, easy to use, and the process costs nothing more than what we currently do. So I would like to invite anyone who is considering standing for volunteer chair to take a look at this tool, so that volunteers can regain full control over

the meeting schedule process and be able to print up-to-date schedules at any time to better serve our fellowship and the districts we serve.

Last night, at our District 10 meeting, I had an opportunity to meet with Donnie G, our area Public Information Standing Chair elect from District 1, who accompanied our area delegate and delegate-elect, for District 10 elections. He presented meeting schedule cards that can be distributed to anyone, and last night, he was kind enough to give me three-hundred of them. In turn, I passed out some samples earlier, and am giving the remainder to Central Office. I thought that maybe we could place them on our front desk for anyone to take, or even put one in with each of our meetings in a pocket.

District Ten elections went well. We had an attendance of thirty one, and elected a DCMC, Alternate DCMC, two DCMs, a Treasurer, BTG chair, Treatment chair, Grapevine chair, and Literature chair. We were told someone is standing for Corrections, as well, but were unable to be present last night. District still has open the positions for two DCMs, Secretary, and CPC chair. Thank you for the opportunity to serve!

**Trustee at Large (District 11 liaison): Phillip W.**

District 11 filled all their officer positions, still have some open committee chair positions, and will send a complete update.

**Trustee at Large (District 13 liaison): Alan B.**

District 13 had a great meeting last month. Elections are held on even years in District 13 in September. David, Area 69 Delegate, Teresa, Alternate Delegate, and Mike, Area Chair were there to assist and conduct the elections. They read each position's requirements and job descriptions.

Tony, the current Alternate DCMC, stood for DCMC and was voted in unanimously. He will replace Andy who did a fantastic job for the last two years. Thanks for your service Andy!

About half the positions were filled on election night and the other half of the positions are still open.

If you would like any further information about District 13 please check the "New Brew" newsletter in your email or reach out to me directly at [trustee13@saltlakeaa.org](mailto:trustee13@saltlakeaa.org). Thanks for letting me serve.

**Alternate Trustee At Large: OPEN**

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→ **Standing Committee Chairs** ←

**Hotline Telephone: Max D.**

Putting together guidelines for new Hotline Committee Chair

**Twelfth Step: Charlie C.**

No update.

**Activities: Kim B.**

We had Chili Cookoff this past Saturday and the attendance was estimated at around 100 people - huge success! Now we just need to plan for more chili next year.

**Newsletter: Danny B.**

Nothing to report

**Outreach: OPEN****Website: Jeff P.**

Nothing broke online, no major issues! Website traffic down 10%. There were a couple of submissions for events.

**By-Laws: Brad C.**

Presented the AI updated By-Laws that he generated to increase readability. The meaning had not been changed, but the grammar and syntax have. This needs to be reviewed and voted upon next month.

Max couldn't identify the difference between the copies, we clarified that the file names were different. For questions/comments, please email Brad [@by-laws@saltlakeaa.org](mailto:@by-laws@saltlakeaa.org) or text/call at: 801-803-8882

**Volunteer: Bob C.**

Roads will be fixed Wednesday. Getting bids for a carpet cleaning service.

**Literature: Jim S.**

Books should be coming. Good stock currently, both in English and Spanish.

**Archives: Ben H.**

He is currently going out to spread the word for a new Archives Chair. Won't be here in November but will see us in December.

**Treatment Facilities and Accessibilities: Charlie T.**

Put together the first 9 months of purple can donations, which totaled \$2160.34.

**Corrections: Serena C.**

As you all know, elections are happening soon. District 10 corrections chair has already begun mentoring their presumptive new chairperson. The transition is going smoothly and there should be no interruptions in jail volunteer background checks/orientations. I will be using my remaining 2024 budget to purchase big books for SL Metro jail later this month. Anson is the outgoing district 2 chair who takes care of matters concerning the state prison. His position will be up for grabs.

*Also a little reminder that I'll be absent for the board and CO rep meetings in October. Getting married in a few days! 💕*

## Cooperation with Professionals: Karmina B.

Nothing to report

## Public Information: OPEN

## Technology: Elan B.

NAATW report will be submitted soon. Meeting guide app now owned by GSO; Elan distributed cards with the info out to everyone.

## Old Business: None

## New Business:

Trustee and Committee Budgets for 2025 - to be voted on next month. The highlighted ones have been submitted by the committee chairs; others will be updated as they come in. Final numbers will be posted on the website for review asap.

- **New to 2025, we are asking for a budget for each of the 4 Trustees for printing and literature of:**

↔ \$250/each = for a total of \$1000

- Hotline \$100
- 12 Step
- Activities \$2000
- Newsletter \$1200 for USPS postage, paper, labels, and software licenses
- Outreach \$150 (carried over from last year due to vacancy)
- Website \$200 for website security and hosting
- By-Laws
- Volunteer \$2400
- Literature
- Archives
- Treatment \$200
- Corrections
- CPC \$200
- Public Info \$200 (carried over from 2024 due to vacancy)
- Coins
- Technology \$1000 for Zoom rooms and tech repairs/upgrades

## Open Central Office Positions - Wade

- Wade wanted transparency when he assumed this position, so he asked the Standing Chairs to attend the Board meeting, held on the 1st Tuesday of every month in addition to the Rep meeting held the 2nd Tuesday of every month.

- He emphasized that Central Office is the heartbeat of AA in Utah and that the standing chairs provide support to the four districts to fill the gap when they have vacant positions or need additional help.
- Next month will probably go longer than the allotted hour so come prepared.

### Open Discussion

- Kathy is having issues with filling service positions in her area and wondered if it was something new, perhaps after COVID? Wade pointed out that unfortunately, 10% of fellowship does 90% of the work.
- Declan suggested hosting more activities around this time of the year to keep people involved.
- Laurie A. wanted to know if there was a place online that describes the open positions. She was directed to page 10 of our By-Laws, posted online. Tullivan requested that we post the 2025 budgets the groups will be voting on next month to the website so she can direct people to it. Jennie will create a document that Jeff will post under the events section.
- Mark wanted to address donations through venmo. Do we currently have a template, and if not, is it something we could generate? Wade wants to discuss this later due to anonymity issues using Venmo.
- John S. wondered if we could give a monthly shout out to the volunteers at Central Office; it was decided that most people wouldn't want the recognition.
- Bob brought up the possibility of staggering Committee Chair term positions so they didn't come up all at once every 2 years. Discussion tabled for later.

Meeting adjourned at 7:30pm with the Responsibility Statement.

**Next Central Office Rep meeting *with Elections* will be held on**

**11/12/2024 @6:30pm**