

**Central Office of Salt Lake City, Inc.**  
Board Meeting Minutes | Tuesday 6/4/2024 @ 6:30 pm  
*"Serving our community for over 75 years"*

→ **Board of Trustees** ←

**Chairperson: Wade J.**

Charlie C opened with the Central Office Preamble

**Co-Chairperson: Shannon M.**

Brought "Meeting in a Pocket" pamphlets back because her sewing machine isn't cooperating. Charlie C. volunteered to take them back to his family to finish sewing them.

**Secretary: Jennie S.**

I have been sending all correspondence to [board@saltlakeaa.org](mailto:board@saltlakeaa.org), not realizing that this only goes to Wade. Elan created [all@saltlakeaa.org](mailto:all@saltlakeaa.org) to encompass all board and standing chair positions, so I email the YTD board minutes to everyone for review and approval. I am going to start sharing the board agenda/minutes on Google docs with everyone, to be finalized after the meeting in PDF format, so feel free to review and comment! Thanks to Declan for filling in and taking detailed minutes last month and Jeff for uploading the YTD 2024 Rep minutes to our website. Website also has a section for financials as well - do we want to upload these?

\*Discussion ensued - hesitation because the website is open to everyone, not just AA members; Phillip brought up that as a non-profit we have a responsibility to be transparent, Brad C. emphasized that our purpose is to be useful, whatever that looks like. Bob mentioned that in the past we've encouraged people to come into Central Office to review. Ben brought up that we have a responsibility to keep group donations anonymous and Jennie suggested that we put "available upon request" with a link to the treasurer email. Motion made by Wade to approve putting "Financials available upon request" on the website passed; minority opinion expressed by Shannon that it's just not necessary to disclose Financials. Declan brought up the question of which financials and it was decided just the P&L. Wade clarified that we would vet any requests to ensure they were AA members. Jeff will roll out the final wording to the Central Office reps next week.

**Treasurer: Chris G.**

- Group donations for May are down about 25% from last year. We are down in the number of contributions month-over-month, which is likely a contributing factor.
- I will send over the P&L information when I receive it.
- As for additional updates, we had a bounced check come through this month that caused us to incur a small fee. I'm working with Amanda to reconcile the issue, as well as speaking to a representative at Mountain America Credit Union tomorrow.

**Trustee at Large (District 2 liaison): John S.**

See District 2 newsletter

**Trustee at Large (District 10 liaison): Declan O.**

David R. the Area Delegate gave a presentation at Dist 10 on June 3rd, There were 25 in attendance, 15 of whom were GSR's . Standard reports were bypassed or limited in favor of extending the time available to our visitor. Report attached.

**Trustee at Large (District 11 liaison): Phillip W.**

Report will be sent for rep meeting

**Trustee at Large (District 13 liaison): Alan B.**

Report will be sent for rep meeting

**Alternate Trustee At Large: Patty N. N/A**

Wade will reopen this position next week due to 2 unexcused absences

**Alternate Trustee At Large: OPEN**

→ **Standing Committee Chairs** ←

**Hotline Telephone: Max D.**

Contacting all Hotline volunteers to weed out the inactive or non-interested.

**Twelfth Step: Charlie C.**

Nothing to report

**Activities: Kim B.**

All set for the Breakfast on Sunday from 10-1pm at Fairmont. Needs help with setup/teardown.

**Newsletter: Danny B.**

Thank you for last month's 6th Step stories. For the July Lifeline, I'm asking our Reps to please take back to your groups a request for a 1 page story on Step 7 "Humbly asked Him to remove our shortcomings." And thanks to the "Valley View Group" for submitting your group Birthdays. Our Lifeline group birthdays are growing. Keep up the good work!

**Outreach: Jack H.**

Moving to Texas for work, Good luck Jack!

**Website: Jeff P.**

Nothing to report

**By-Laws: Brad C.**

Needs 10 min to discuss 2 entries

**Volunteer: Bob C.**

2 new volunteers. Had issue with using the Central Office credit card but issue was resolved

**Literature: Jim S.**

New books and pamphlets have all arrived

**Archives: Ben H.**

Has your home group closed after COVID? Central Office is a great place for phone lists and booklets

**Treatment Facilities and Accessibilities: Charlie T. excused**

**Corrections: Serena C.**

Report will be sent for Rep meeting

**Cooperation with Professionals: Karmina B. n/a**

**Public Information: OPEN**

**Coins: Kathy M.**

Nothing to report

**Technology: Elan B.**

Nothing to report

**Old Business: NONE**

**New Business**

\*see notes under Secretary's discussion regarding posting Financials on the website

Declan noted that our website still doesn't have our current events updated, discussion ensued as to how to best rectify this. Bottom line is that it's everyone's responsibility to send event flyers/details to Jeff to upload to the Central Office website; Wade reiterated that it is the District Trustee's responsibility to remind their groups to send the flyers to us. Jeff verified that in the past, we had a specific individual appointed to manage the event calendar and purge old events, something that John S. inquired about. Shannon wants us to remind the Reps next week; Charlie is concerned about the visibility of the events on our website and importance for groups to know what's coming up. In the end, Elan looked on the website and we already have a link available to submit events; Wade asked Declan, Jeff, and Elan to get together to come up with a more visible location.

*~Adjourn and close with the responsibility statement~*

→ **Next Central Office Board meeting will be held on 7/3/2024 @6:30pm** ←