

Orientation for Board Members

[2025-12-09]

Thank you for choosing to serve on the board at the Central Office of Salt Lake! We are here to support the needs of all AA groups within our region: Districts 2, 10, 11, and 13. [Here](#) is a map delineating district boundaries.

The Board of Trustees consists of nine members and two alternate members. There are four Officers: Chairperson, Co-Chairperson, Secretary and Treasurer; four Trustees at Large; two Alternate Trustees at Large; and one Immediate Past Chairperson (not elected). Descriptions and duties for all these positions are listed in our [Bylaws](#). The term of office is two years; filling a vacancy is not considered to be a full term of office.

Tradition Nine states that we may “create service boards or committees directly responsible to those they serve”. In A.A. groups, these trusted servants are sometimes called “officers” and usually are chosen by the group for limited terms of service. As Tradition Two reminds us, “Our leaders are but trusted servants; they do not govern.”

Expectations:

- ❖ ALL Board Members: Attend both the monthly Board and COR meetings where you will discuss matters regarding the operation of Central Office and its functions in accordance with the [A.A. Guidelines – Central or Intergroup Offices](#) (published by the General Service Office of Alcoholics Anonymous).
 - Central Office Board meetings are held on the 1st Tuesday of every month at 6:30 PM.
 - Central Office Rep (COR) meetings are held on the 2nd Tuesday of every month at 6:30 PM. Join us [in person or online](#).
- ❖ Trustees at Large also attend their District’s monthly GSR meeting in addition to the Board and COR meetings. Trustees at Large provide the two-way connection between our 4 Districts and Central Office. Your attendance at both the General Service Rep, Board, and COR meetings is the critical link that ensures Central Office is doing everything it can to support your District and its primary purpose. Alternate Trustees at Large provide backup to the primary Trustee.
 - [District 2](#) meets the 2nd Monday of each month at 6:30pm at Fellowship Hall.
 - [District 10](#) meets the 1st Monday of the month (2nd Monday if the 1st is a holiday) at 6:00 pm at the Murray Alano Club.
 - [District 11](#) meets the 2nd Wednesday of the month at 6:00pm at the South Davis Recovery Club.
 - [District 13](#) meets the 3rd Monday of the month at 6:00pm at the Good Shepherd Lutheran Church.
- ❖ Please see the Tech chair to set up your Central Office email. Let us know if you have difficulty with email and we can suggest alternatives.
- ❖ Please email/text the chair/cochair if you can’t make either of the meetings.
- ❖ Please join us at 6pm, 30 min before both Tuesday meetings, for a meet and greet!

Additional Resources

Circles of Love and Service

This GSO pamphlet explains how the role of the Central Office (also called Intergroup) fits into the AA service structure.

MG-02 A.A. Guidelines on Central or Intergroup Offices

A GSO written overview of local A.A. service centers, including their function, organization and services.

Markings - Your Archives Interchange

On the Origins of the A.A. Preamble, Responsibility Statement and Unity Declaration

P-19 G.S.R. General Service Representative

The general service representative (GSR) is an elected member of your home group. It is a two-year service commitment. The GSR is your home group's link to A.A. as a whole. GSRs attend district meetings and area assemblies, relaying information between group members and the general service structure of A.A. For more information, see the pamphlet.

BM-31 A.A. Service Manual/Twelve Concepts for World Services

Two titles in a single booklet. The A.A. Service Manual opens with a history of A.A. services, then explains the General Service Conference structure and its year-round importance. Chapters cover the roles of GSRs, DCMs, delegates, directors and trustees, as well as what happens at GSO and Grapevine. The Twelve Concepts for World Service, written by A.A. co-founder Bill W., are an interpretation of A.A.'s world service structure as it emerged through A.A.'s early history and experience.

(The General Service Manual does not directly apply to Intergroups, but is very helpful in understanding the AA General Service structure in depth)